

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF 11/04/08

Convened at the BCC: 6:00 p.m.

Present: David Menter  
Kevin Johnston  
Jeffrey Bryan  
Andrew Artimovich  
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. The Board discussed an inquiry by Jon Ellis concerning the policy that exists regarding Town employees being eligible to participate in the Town's health care plan at their own expense. He is considering this option as his Cobra coverage runs out soon. The Selectmen confirmed that this is allowed.

The Selectmen reviewed the minutes of the 10/28/08 meeting. Johnston made a motion to approve the minutes as written. Motion was seconded by Waldron, all voted in favor. Menter, Johnston, Bryan, and Waldron reviewed the minutes of the nonpublic meeting that was held 10/28/08. Johnston made a motion, seconded by Waldron, to accept these minutes as written. Menter, Johnston, Bryan, and Waldron voted in favor; Artimovich abstained.

The Board reviewed the notes:

- An inquiry was made as to how much the new Budget Committee secretary should receive for a wage. The Board decided she should get the same hourly rate as the previous secretary.
- Waldron made a motion to approve the use of the Town Seal as the header on the new Emergency Operations Plan. Artimovich seconded the motion; all voted in favor.
- It has been discovered that the delay in the tax rate setting is due to the fact that the DRA is waiting for information from the Exeter Regional Coop School District. The Selectmen decided that if it is necessary they will hold the Coop's December school payment in order to assure there is enough money to pay our operating expenses until such time as tax bills go out and payments are being received.
- Received a voice mail message from Ted Boddy regarding Alan Knowles. He reported that Knowles is still working on cars in his garage. The Selectmen would like Mr. Boddy to phone dispatch next time he sees this going on so a police officer can respond to the scene and verify this.
- Mr. Sneiderman (of Budget Storage) and his attorney are coming in to meet with Glenn Greenwood on November 5<sup>th</sup>.

- The Selectmen discussed the situation that arose last week regarding Mr. Musso and the surveyors trying to do work for the Crawley Falls Bridge project. They would like Julie to find out how long it generally takes to go through the process of getting a civil court order and how much it would cost.
- The Board would like to know how much longer the part time highway employees will be working.

The following documents were reviewed and signed:

- A form from Sullivan Tire to receive an exemption from the federal excise tax was signed by Menter.
- A letter from the Town of Hampton accompanied by a Receipt and Indemnification and Hold Harmless Agreement for 600' of 4" supply hose that has been removed from service in Hampton and given to the Brentwood Fire Department at no charge. Menter signed the document.
- The MS5, Annual Town Financial Report, was signed by all Selectmen for submission to the DRA.

The Board reviewed and voted on the following budgets:

Emergency Management: Artimovich made a motion, seconded by Waldron, to approve the EM budget as presented totaling \$7,226. All voted in favor.

Cemeteries: Artimovich made a motion to approve the cemetery budget in the amount of \$7,307. Motion was seconded by Johnston. The members discussed the proposed increases. Waldron made a motion to amend the clerk-bookkeeper stipend to \$500 therefore reducing the salary line by \$500 and fica/medicare by the corresponding amount. Bryan made a motion to approve the cemetery budget as amended. Motion was seconded by Johnston; all voted in favor.

ZBA: Waldron made a motion, seconded by Bryan, to approve the ZBA budget in the amount of \$1,661 as submitted. All voted in favor.

Planning Board: Waldron made a motion to accept the PB budget as submitted in the amount of \$82,955. Johnston seconded the motion. The Board discussed the salary line which includes a COLA + 1 step in conjunction with a decrease in the amount of budgeted OT from 40 hours to 20 hours. The members had questions which Julie wasn't able to answer as the information she would need is at the Town Office. Waldron withdrew his motion and the Board tabled further discussion until next week's meeting.

Town Meeting: Bryan made a motion, seconded by Artimovich, to approve the Town Meeting budget as submitted with a total of \$2,752. All voted in favor.

Voter Registration: Menter mentioned that he received a request that the amount budgeted for election meals needs to be increased from \$225/election. Bryan made a motion to approve the Voter Registration budget with a bottom line of \$4,202 which

includes a \$50 increase in the meals line item. Artimovich seconded the motion. All voted in favor.

Accounting & Auditing: Bryan made a motion to approve the budget for Accounting & Auditing in the amount of \$38,933. Motion was seconded by Johnston; all voted in favor.

The following new budgets were submitted:

- Treasury – Total requested budget is \$8,524 which includes a 2.3% increase in the salary line and the corresponding increase in fica/medicare.
- Code Enforcement – With a substantial decrease in the amount of building, this budget request is 31.6% lower than 2008. The building inspector's salary is based on a percentage of building permit fees. With the substantial decrease in building, this line is requested at \$15,000, a \$5,000 decrease from '08. Fica/medicare will be reduced accordingly. Test pit fees and driveway fees have been reduced by 50%. Printing/books is requesting level funding. \$1 is being budgeted to keep the dues/subscriptions line open. Bryan made a motion to accept the budget as presented. Motion was seconded by Waldron; all voted in favor.

At 7:25 p.m. a motion was made by Waldron, and seconded by Artimovich, to adjourn. All voted in favor.